



Section 0904
East Central Indiana

ASQ Section 0904 Executive Committee Minutes

Date and Time: Wednesday 25 June 2003 6:00pm

Location: The Sirloin Stockade, 4949 W. Hessler Rd., Muncie, In.

Meeting Type: Executive Committee Meeting

Attending members: Rhonda Goss, Chair; Mike McDonald, Chair-Elect; Steve Scott, Secretary; Chuck Darger; Vickie Storer; Rich Ehmer; Mike Chenoweth; Dixie Coleman; Bob Cooper; Dr. Henry Peresie.

Absent members: Steve Zylka, Treasurer; Steve Harmeyer

Guests: None

Those members present constitute a quorum as defined by Section 0904 Bylaws Section 6.3.2

Section Chair Rhonda Goss called the meeting to order at 6:40pm

Secretary's Report

Secretary Dixie Coleman sent Executive Committee members minutes of the 21 May 2003 Executive Committee meeting.

Mike Chenoweth put forth a motion to accept the 21 May 2003 minutes as read. The Executive Committee passed the motion.

Treasurer's Report

Treasurer Steve Zylka sent Executive Committee members the Treasurer's Report.

Checking Account balance \$547.80

Certificate of Deposit \$9047.41

Money Market balance \$1015.11

Bulk Mailing balance \$14.01

The Treasurer reports Section 0904 received \$373.80 for member allotments and \$21.00 for recertifications from National Headquarters.

The Treasurer received an invoice from Weather 2 Web for the amount of \$130.00 for the section's web site. The Treasurer requested the Executive Committee authorize the payment of said invoice.

Dixie Coleman put forth a motion to authorize the Treasurer to pay the invoice from Weather 2 Web. The Executive Committee passed the motion.

The Auditing Committee of Vickie Storer, Chair and Bob Cooper will make arrangements to conduct the annual audit upon notification from Treasurer Steve Zylka that the books are closed for the 2002/2003 fiscal year. The Auditing Committee will forward the completed Audit Report to National Headquarters by 15 August 2003.

2003/2004 Section Chair, Rhonda Goss and 2003/2004 Treasurer Rich Ehmer will make arrangements to provide the financial institution that handles the Section's finances with new signature cards.

Old Business

Section 0904 had four members of the Executive Committee attend the Region 9 Officers Training Workshop held at Eli Lilly & Co. Indianapolis, In. on 14 June 2003. Those members who attended the workshop were Rhonda Goss, Mike McDonald, Steve Harmeyer, and Steve Scott. The members in attendance reported to the Executive Committee their analysis of the workshop.

Dr. Henry Peresie, 2003/2004 Arrangements Chair will confirm reservation dates with the management of the Sirloin Stockade for Dinner meeting and Executive Committee meeting dates in the 2003/2004 calendar year.

New Business

Chair-Elect Mike McDonald presented a new Dinner meeting format based on results of member surveys. The Executive Committee agreed to try the new format and assess the response of the membership.

Dr. Henry Peresie put forth a motion to table a discussion concerning Section 0904 subsidizing the meal cost at dinner meetings for unemployed Section 0904 members.

Committee Reports

Membership

2003/2004 Secretary Steve Scott provided the membership report.

127 members
4 unpaid members
37 items of activity

Program

Chair-Elect Mike McDonald reported 9 pre-clinics have been arranged for the 2003/2004 calendar year. 7 guest speakers have been confirmed for the 2003/2004 calendar year.

Newsletter/Web Page

The newsletter is not published again until August. Placement Chair Steve Harmeyer sent notification for Web Page editor Bob Cooper to remove 2 resumes from the web page as those individuals have secured employment.

Publicity

Chair-Elect Mike McDonald advised he would send a news release to the media outlets used by Section 0904 announcing the attendance of Executive Committee members at the Region 9 Officers Training Workshop. Mr. McDonald will also contact Regional Deputy Director Dorothy Shook and determine if she would be available to formally present the SMP award earned by Section 0904 at the May 2003 Annual Quality Congress, Kansas City, Missouri.

Education

Chair Rhonda Goss appointed a committee of Mike Chenoweth, Education Chair, Mike McDonald, Rich Ehmer, Vickie Storer, Chuck Darger, and Bob Cooper. The committee will finalize the application and selection criteria for the Section 0904 Hammond Parks Memorial Scholarship. The committee will report back to the Executive Committee at the meeting scheduled for 23 July 2003.

Recertification

Recertification Chair Rich Ehmer reported that 4 recertification journals were received and all 4 were accepted.

Certification

Chair Rhonda Goss reported Section 0904 proctored 6 certification exams on 7 June 2003. The results of said exams are not yet available.

SMP

SMP Chair Chuck Darger advised the completed 2002/2003 business plan is due at National Headquarters by 1 September 2003 for consideration at the May 2004 Annual Quality Congress Toronto, Ontario Canada. The primary remaining goal for the 2002/2003 year is the completion of the annual Audit report. The Executive Committee will consider adding to the SMP a bi-annual evaluation and update of the section by-laws.


Chair/Chair-Elect

Steven D. Scott
Secretary,
ASQ Section 0904

Accepted 23 July 2003 SDS

